



Tilford Bach Society (CIO)

Trustees' Annual Report 2020

(Accompanying Accruals Accounts)

1: Legal and Administrative Information

Charity name: Tilford Bach Society (CIO)

Registered charity number: 1172416

For the financial year 1 January to 31 December 2020

Principal Address:

c/o Bethany, Chapel Lane, Pirbright GU24 0JZ

Trustees:

The Trustees during the year 2020 were:

- R John Horrocks - Chairman & Treasurer
- Susan Sagun - Secretary
- Suzanne Cacciottolo – Vice Chair
- Jillian Denbigh
- Dr Trevor Gray
- Dr Roger Jude
- Diana Martin

Objects of Charity:

To advance the education of the general public in the appreciation and understanding of music and its history with special emphasis on the music of Johann Sebastian Bach, through live performances, lectures and other activities.

The public performances are held mostly but not exclusively in Farnham, Godalming and Tilford and include typically the performance of a major Bach choral work in Tilford in early summer, regular monthly concerts from September to May and carols concerts in December.

2: Structure, Government and Management

The governing document is the Constitution adopted on 28 February 2017.

The Trustees make all decisions and run the Society. Most decisions are taken by email and the trustees meet typically once or twice a year to handle major issues that cannot be handled by email or telephone.

In order to improve efficiency, the working group does not operate according to precise roles for each officer. Instead each officer is able to undertake any function and each person is encouraged to handle whatever is in front of them rather than passing it to another person. Thus the traditional roles of Chairman, Treasurer and Secretary are distributed according to circumstances and availability. The accounting system is Internet based and used by the Chairman, Treasurer and Secretary, who may each pay in cheques and enter receipts and initiate and enter payments. Nearly all payments are made by Internet transfer. A cheque account at CAF Bank operates under dual signature. A PayPal account is operated primarily for the receipt of ticket money and donations. It works under single signature, with accrued money being transferred to CAF Bank periodically. Priority is given to paying performers promptly. Since the Society does not have credit or bank cards, most purchases are made by the trustees on private credit cards and reimbursed. The annual accounts (Balance Sheet and Profit and Loss) are calculated by the accounting software. Event Accounts, used for internal management during the year, are

generated automatically using an Excel spreadsheet prepared by the Chairman with data copied from the Profit and Loss account.

Nearly all documents are stored on the Internet (Google) and shared.

The Charity Commission document "The Essential Trustee" is made available for the guidance of trustees.

The Independent Examiner is Mr Derek Carpenter who works in an honorary capacity.

3: Financial Review

The income of the Society comes from donations and ticket sales. The Society uses the Gift Aid Scheme where applicable. .

The Society made a surplus of £12,305.41 over the year.

At the end of 2020 the Society had an overall balance of £28,773.01.

During the year covered by the Report, none of the Trustees received any payments from the Society, other than the reimbursement of necessary expenses.

Policy on Reserves

The Society plans concerts and makes commitments for up to two years ahead. It therefore endeavours to maintain an average balance of at least £10,000.

4: Public Benefit Statement

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission. All concerts are open to the public and are priced to be affordable with the Society relying on donations and sponsorship because ticket sales do not cover all the costs. The prices for the Farnham concerts are at the lower end of typical prices for professional concerts in the area and are now probably the lowest in the area. The Conservatoire Concerts in Godalming offer free entry with a retiring collection.

Since the Covid related restrictions commenced in March, the Society has changed to making access to all concerts free of charge and inviting donations through a retiring collection.

In particular the Society has provided free seats at concerts for young people and in some cases for their parents. It also provides regular free tickets for a person with severe disabilities and gives a significant number of tickets to groups and individuals who would not normally buy tickets in order to advance musical education, make the Society more attractive to newcomers, and promote awareness of the Society.

5: Activities and Achievements

Activities in 2020 were severely disrupted due to the Covid restrictions and the Society commenced on-line concerts using YouTube Channels for both Farnham Concerts and Conservatoire Concerts and held extra outdoor concerts in the summer thanks to generous support from Bury Court Barn. It held the first Farnham Chamber Music Festival in October.

The monthly Conservatoire Concerts have continued where possible in Godalming with the aim of giving students and young professionals a performing opportunity. These concerts are funded by donations without ticket charges.

A great deal of effort has gone into promoting the Society, attracting a younger audience, making use of the Internet and networking with other music societies in the area.

7: Declaration

The Trustees have approved the report.

Signed



Reginald John Horrocks

Chairman

Date:30 January 2021